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AUDITOR GENERAL

STATE OF ARIZONA
OFFICE OF THE
AUDITOR GENERAL

WILLIAM THOMSON
DEPUTY AUDITOR GENERAL

April 26, 2006

The Honorable Laura Knaperek, Chair
Joint Legislative Audit Committee

The Honorable Robert Blendu, Vice Chair
Joint Legislative Audit Committee

Dear Representative Knaperek and Senator Blendu:

Our Office has recently completed a 6-month followup of the Department of Administration—Sunset Factors, regarding the implementation status of the 2 audit recommendations (including sub-parts of the recommendations) presented in the performance audit report released in September 2005 (Auditor General Report No. 05-13). As the attached grid indicates:

- Both are in the process of being implemented.

Our Office will continue to follow up at 6-month intervals with the Department on the status of those recommendations that have not yet been fully implemented.

Sincerely,

Debbie Davenport
Auditor General

DD:Acm
Attachment

cc: Bill Bell, Director
Arizona Department of Administration

**DEPARTMENT OF ADMINISTRATION
SUNSET FACTORS
6-Month Follow-Up Report To
Auditor General Report No. 05-13**

SUNSET FACTOR #6: The extent to which the Department has been able to investigate and resolve complaints that are within its jurisdiction (cont'd)

Recommendation	Status of Implementing Recommendation	Explanation for Recommendations That Have Not Been Implemented
1. The Department should specify the steps a procurement specialist should take to investigate a complaint, as well as the criteria and factors that should be considered when determining an appropriate action to resolve the complaint.	Implementation in Process	

**DEPARTMENT OF ADMINISTRATION
SUNSET FACTORS
6-Month Follow-Up Report To
Auditor General Report No. 05-13**

SUNSET FACTOR #6: The extent to which the Department has been able to investigate and resolve complaints that are within its jurisdiction (concl'd)

Recommendation	Status of Implementing Recommendation	Explanation for Recommendations That Have Not Been Implemented
2. The Department should also create a log to record the receipt of vendor performance reports and to assist in tracking the progress of the complaint investigation.	Implementation in Process	